**TOWN OF CARLTON LANDING**

**REGULAR MEETING OF THE CARLTON LANDING ECONOMIC DEVELOPMENT TRUST**

Location: 10B Boulevard, Carlton Landing, Oklahoma, also known as

the Carlton Landing Academy Cafeteria

**Saturday, March 16, 2024; 8:00 a.m.**

**MINUTES**

1. Call to Order: The meeting was called to order at 8:00 a.m. by Mayor Joanne Chinnici
2. Roll Call

Present: Joanne Chinnici

Mary Myrick

Chuck Mai

Kris Brule’

Clay Chapman

1. Approval of Minutes:
   1. Regular Meeting of the CL Economic Development Trust on February 17, 2024

1. Acknowledge receipt of Claims and Purchase Orders Report

MOTION: A motion was made by Chuck Mai and seconded by Clay Chapman to accept the Consent Agenda as present

AYE: Joanne Chinnici

Mary Myrick

Chuck Mai

Kris Brule’

Clay Chapman

Nay: None

1. Items Removed from Consent Agenda.
2. Consider, discuss, and possibly vote to amend, revise, approve or deny CLEDT Budget Fiscal Year 23-24 Amendment #1 allocating funding of $16,000.00 for additional mailboxes, or take any other appropriate action.
3. Exhibit / Discussion:
   1. Add additional rows and locations of mailboxes.
4. MOTION: A motion was made by Chuck Mai and seconded by Joanne Chinnici to allocate funding of $16,000.00 for additional mailboxes.

AYE: Joanne Chinnici

Mary Myrick

Chuck Mai

Chris Brule’

Clay Chapman

NAY: None

1. Consider, discuss, and possibly vote to, amend, revise, approve or deny Awarding Architectural Proposal) or the lowest and best firm for Architectural Design Services for the Nature Center Building(s), or take any other appropriate action.  
   Exhibit:

MOTION: A motion was made by Chuck Mai and seconded by Clay Chapman to Award Architectural Proposal to Sommer Design Studios for Architectural Design Services for the Nature Center building(s).

AYE: Joanne Chinnici

Mary Myrick

Chuck Mai

Kris Brule’

Clay Chapman

Nay: None

1. Presentation on Nature Center infrastructure and consider, discuss, and possibly vote to provide direction to staff and project manager on developing plans and cost estimates for bringing off site infrastructure to the property, or take any other appropriate action.  
   Exhibit:

Discussion: Jim Boohacker explained the infrastructure plan for the Nature Center. The infrastructure tasks include preparation for building. The tasks include water, sewer, drainage, paving, utilities, etc. These actions must be taken before any building can take place.

MOTION: A motion was made by Joanne Chinnici and seconded by Chuck Mai to approve providing direction to staff and project manager on developing plans and cost estimates for bringing off site infrastructure to the property.

AYE: Joanne Chinnici

Mary Myrick

Chuck Mai

Kris Brule’

Clay Chapman

Nay: None

1. Reports
   1. Financial Reports (See attachment)
   2. Town Administrator Report (See attachment)
   3. Legal Reports, Comments, and Recommendations to the Governing Body

Comments: None

1. Recognize Citizens wishing to comment on non-Agenda Items
   1. Jim Boohacker
2. Adjournment

MOTION: There being no further business, a motion was made by Joanne Chinnici and seconded by Chuck Mai to adjourn the meeting at 8:22 a.m., March 16, 2024.

AYE: Chinnici

Myrick

Mai

Brule’

Chapman

Nay: None

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Mayor

Attest:

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Town Clerk