

Board Meeting Minutes
Carlton Landing Fire and Rescue, Inc.
9/2/2023
1:00pm
Zoom Meeting

Board Members:

Present: Susan Zubik, Rosie, David Kimmel and Craig Ireland

Quorum present? Yes

Proceedings:

The meeting was called to order at 1:02 p.m. by Chair Susan Zubik

David Kimmel made a motion to approve August minutes. Craig Ireland seconded the motion.

Previous Business:

The proposed Meeting house fundraiser was a no-go.

We have not received any additional fundraising funds, and our fundraising balance remains at \$131,200.00. Our current balance is sufficient to begin work on the firehouse.

The only bidders for the firehouse building are Shawn O'Brien at Docks-n-Moor and Cantrell Exteriors. Due to the differences in the bids, Susan enlisted Mike Kearney to assist in reviewing both bids' worksheets to develop a more thorough comparison.

The new firehouse will not have water, sewer, or restroom facilities. The plans do include a sink. The purpose of the building is for the fire trucks to be stored. Once we receive additional funding, we can discuss additions to the building. For now, we will proceed with the initial construction. Cantrell's bid needs some clarification and possible modifications– Sue will follow up with Cantrell and O'Brien as required to finalize the bids, and will get board approval to move forward.

Town funds (current and retro amounts to include funds for the Director of Fire Operations/Joel Bain) have been received and deposited after receiving an updated contract for Fire Service from the Town. The board has reviewed Joel's Independent

Contractor contract, and David Kimmel made a motion to accept the agreement seconded by Craig Ireland. Susan will provide to Joel for his acceptance and will work with Craig on monthly payments, as defined in the contract.

Financial statements were prepared and sent to the Board. Parking invoices are current, and the monthly parking fee is decreasing due to only needing two spaces.

The board has a contract in place with the Rural Water District for a 15 year lease of the land where we will build the firehouse building. The cost is \$1 per year.

Cash at the end of the month is approximately \$36K.

Craig recommended supporting our local community firefighters and first responders to commemorate 9/11. It was suggested to send over sandwiches/pizza along with an appreciation note from Carlton Landing.

D&O insurance is up for renewal in December. Information from Dillingham Insurance was forwarded to the Board Members for review.

Conflict of Interest statements are due. All forms should be completed and sent to Gary Tarkington.

Lastly, a last fundraiser push is being considered. Possibly a Golden Shovel event to announce our start of construction for the firehouse. The board will review possible dates when there are no OK school home football games.

The meeting was adjourned at 1:26 p.m.