

Board Meeting Minutes
Carlton Landing Fire and Rescue, Inc.

7/8/2023

1:00pm

Zoom Meeting

Board Members:

Present: Susan Zubik, Rosie Dominic, Gary Tarkington, David Kimmel

Quorum present? Yes

Guests:

Jerry Sanford

Proceedings:

The meeting was called to order at 1:03 pm by Chair, Susan Zubik

Susan introduced a special guest – Mr. Jerry Sanford, to discuss ambulance services.

- Mr. Sanford offers Emergency Medical Services (EMS) in Pittsburg County. His company, Community EMS, is currently providing a service with three full-time trucks. Looking to build staff for two trucks to provide services to Northern Pittsburg County and Southern McIntosh County.
- Mr. Sanford retired from AirVac and Tulsa Life Flight. He is a former respiratory therapist who also worked in Level One NICU in OKC.
- Community Services is a private company, and patients are billed for services. If the patient has insurance, Community Services will bill the insurance vendor, and the patient pays the balance. Community Services also offers annual membership programs for \$60. The member's insurance payment is the payment in full.
- The goal is to expand operations and staff to Longtown, Carlton Landing, and Northern Pittsburg County. The company is looking for a secure location to service these areas. Susan Zubik explained that Carlton Landing does not have a firehouse at this time for them to use. She suggested the former Tappers building as a potential location. She provided Mr. Sanford with Dylan Baker's contact information, as the team believes he is the owner of the site.
- The Board recognized that Community Services would be valuable for Carlton Landing residents. Mr. Sanford was thanked for his time and informed that the team would follow up for more information as needed.

- June meeting minutes were reviewed and approved.
 - Motion to approve minutes – Gary Tarkington
 - Second – David Kimmel

Report: Status of Previous Actions Discussed

- **1985 Fire Truck:** It was sold to Bill Brown for \$500. The tags and license were turned over to the purchaser.
- **Legal Descriptions for the Fire Department Lands:** Waiting on the legal description from Will for the bottom lot. Will has provided the paperwork for the top lot. No concerns have been recognized. Susan will follow up with Will to press him for the remaining legal description.
- **Carlton Landing Foundation (CLF) Request for Funds:** The Board has received the \$20,000 CLF donation. With the proceeds from the donation, the fundraising proceeds total \$125,720. Additionally, we received donations at the July 4th event. Susan will post a financial report on social media to inform the residents of our fundraising efforts.
- **Building Construction:** With our current fund balance, Sue will reach out to contractors to begin the bidding process for the firehouse.
- **Funding for Consultant/Advisor Joel Bain:** A request was made to the Town Council to increase our monthly stipend from \$750 per month to \$2000 per month. The budget request was approved for one year. The new monthly stipend will allow us to pay Joel Bain's consulting fees. Susan is working on an independent contractor's agreement for Joel to sign.
- **Storage Site:** We received a donation of equipment from the Wilburton fire department. The items (tanks, etc) were placed in our storage facility. An inventory is needed of items currently stored in the facilities.
- **Volunteer Fire Fighters (VFF):** The VFFs walked in the 4th of July parade and were introduced to the town residents. All firefighters received a shirt for the event. The board approved the purchase of hats for the VFFs.
- **Polo Shirts:** The price for the shirts will range between \$20 to \$30, depending on size. Polo shirts can be sold at the Pop-Up Shops.

New Business:

- **Pittsburg County Taxes:** More information is needed to determine if the homeowners can vote on new tax assessment for fire department funding. Susan informed the board TIF residences are not excluded from new taxes. We need to pursue a time frame for the voting process and requirements.
- **Ambulance Services:** Susan will follow up with Jerry Sandford for more clarification on ambulance services. Once more information is provided, details will be posted on social media.

The meeting adjourned at 1:43pm. Next Board Meeting is scheduled for 8/5/2023.