

Board Meeting Minutes
Carlton Landing Fire and Rescue, Inc.

2/7/2023

1:00pm

Zoom Meeting

Board Members:

Present: Susan Zubik, David Kimmel, Gary Tarkington

Absent: Rosie Dominic and Craig Ireland

Quorum present? Yes

Proceedings:

The meeting was called to order at 1:05 pm by Chair, Susan Zubik

- February meeting minutes were reviewed and approved
 - Motion to approve minutes – David Kimmel
 - Second – Gary Tarkington
 - Nays - None

Report: Status of Previous Actions Discussed

- **Fire Truck Ownership:** Susan will confirm that the transfer and re-titling was completed on the 3 trucks.
- **Donated Land:** Quit claim for land is ready, just need the dimensions and legal description from surveyor. Need Grant Humphreys to label the corners to show where the land will be exactly located. Then the surveyor will develop the legal description from the stakes. David has contact information for the surveyor once the area is marked. We will have to pay the surveyor, should be a few hundred dollars. David will try to reach out to Jim Boohaker and/or Grant to get the land marked.
- **Director's and Officer's Insurance (D&O):** D&O coverage is in place and Rosie will get the invoice to Craig to pay.
- **Carlton Landing Foundation (CLF)** –Sarah Tunnell will discuss our request for a grant for funds to build our metal building at their first meeting scheduled for February 10.
- **Metal Building Quotes:** Susan obtained 2 quotes (\$90K, \$100K) to build the metal building by the water treatment plant. Gary suggested adding 10% for overages. Both builders are qualified and come recommended. Craig and Gary checked with family members that had built similar structures and felt the prices quoted were reasonable.

- **Joel Bain:** Met with Joel (not a full time resident), and he's willing to come up during the week and weekends. He is requesting \$30K for annual salary. First year can be half, perhaps reimburse him for mileage. Joel may also occasionally require a place to bed down if the Keating's place is not available. The group felt we'd have to resolve that issue as it arises.
 - **He'll need a small space to work from:** Checked with Joanne Chinnici and Darryl Nieto regarding available space. Town trailer may have some room once the water board paperwork is organized. Trailer by the water plant has no extra room. Room in the Water Street building will cost us. \$385/month. David suggested Mike Kearney's trailer and will ask him about it.
 - **He'll need a space to hold training:** Believe we can use the school for training, but Gary will ask at the next school board meeting.
- **Truck Parking:** Craig is getting the billing handled. Payment begins from January of this year.

New Business:

- **Fundraiser Team Meeting:** Held last Saturday and team (Jim Keating, Joel Bain, Chuck Mai) is working on putting together plans for a Firehouse Fundraiser kickoff at Porchfest. They requested \$500 to purchase some giveaways. Susan made a motion to give the group \$500 towards purchasing giveaways to promote the firehouse and funding. David seconded. All in favor, no opposed.
- **Budget:** Not available yet. (*post meeting note:* missed the email from Craig)
- **Funding:** Discussed need for consistent funding of the fire department. Have to vote to get amount added to HOA dues, but unclear on voting rules. Dues are currently paid based on size of house. \$170 per Allocated Interest (AI). AI is based on size of house and outbuilding. Example: homes <1000 sq ft have .75 AI. Homes >1000 and <3000 sq ft have 1 AI. Homes >3000 sq ft have 1.5 AI. Voting is also based on allocated interest.

Meeting adjourned at 1:35pm. Next Board Meeting scheduled for 3/4/2023.