

**TOWN OF CARLTON LANDING
REGULAR MEETING OF THE CARLTON LANDING ECONOMIC DEVELOPMENT
TRUST**

Location: 10B Boulevard, Carlton Landing, Oklahoma, also known as
the Carlton Landing Academy Cafeteria
Saturday; November 19, 2022; 8:00 a.m.

MINUTES

1. Call to Order

The meeting was called to order at 8:04 a.m. with Mayor Chinnici presiding.

2. Roll Call

PRESENT: Joanne Chinnici
Mary Myrick
Kris Brule'
Chuck Mai
Clay Chapman

ABSENT: None

Consent Items

3. Approval of Minutes:

- a. Regular Meeting of the CL Economic Development Trust on October 15, 2022

4. Acknowledge receipt of Claims and Purchase Orders Report

MOTION: A motion was made by Brule' and seconded by Mai to accept the consent Agenda as presented.

AYE: Joanne Chinnici
Kris Brule'
Mary Myrick
Chuck Mai
Clay Chapman

NAY: None

5. Consider, discuss, and possibly vote to amend, revise, approve or deny the Carlton Landing Economic Development Trust meeting schedule for the year 2023 and set the meeting start time at 8:00 am, or take any other appropriate action.

Exhibit:

The meeting schedule maintains the Board of Trustee meetings on the third Saturday of each month to immediately follow the Economic Development Trust meeting. Location of the meeting will be:

10B Boulevard, Carlton Landing, OK 74432
Carlton Landing Academy - Cafeteria

Meeting Dates:

January 21
February 18
March 18
April 15
May 20
June 17

July 15
August 19
September 16
October 21
November 18
December 16

6. Items Removed from Consent Agenda.
7. Reports
 - a. Financial Reports (None)
 - b. Town Administrator Report (See Attachment)
 - c. Legal Reports, Comments, and Recommendations to the Governing Body
None
8. Recognize Citizens wishing to comment on non-Agenda Items.
None
9. Comments and questions by Governing Body members regarding items for future consideration. None
10. Adjournment

There being no further business, a motion was made and seconded to adjourn the meeting at 8:20 a.m., November 19, 2022.

Mayor

Attest:

Town Clerk

**TOWN OF CARLTON LANDING
REGULAR MEETING SCHEDULE OF THE ECONOMIC DEVELOPMENT TRUST
2023**

By action of the Economic Development Trust on November 19, 2022 all Regular Meetings of the Carlton Landing Economic Development Trust for calendar year 2023 will be held on the 3rd Saturday of each month at 10B Boulevard, Carlton Landing, OK also known as the Carlton Landing Academy "Cafeteria" at 8:00 a.m., unless otherwise stated in the posted Agenda/Notice.

<u>MONTH</u>	<u>DATE</u>
January	January 21, 2023
February	February 18, 2023
March	March 18, 2023
April	April 15, 2023
May	May 20, 2023
June	June 17, 2023
July	July 15, 2023
August	August 19, 2023
September	September 16, 2023
October	October 21, 2023
November	November 18, 2023
December	December 16, 2023

Mayor

Attest: Town Clerk-Treasurer

Town Administrator's Report November 19, 2022

- Block 10 Parking Lot –Mike K and I had meeting with Freese and Nichols to review preliminary plans, discuss layout and drainage. Plans still on schedule to be delivered first part of December.
- Community Center – Had preliminary discussion with Freese and Nichols about site visit. Site visit meeting is scheduled for Friday, November 18.
- Entrance Road – Pittsburgh County District #1 had been working on preparing soft spots in the road to help stabilize the base. They laid down asphalt in problem spots and improved the overall condition of the road.
- Stephens Road – Mike K and I met with Freese and Nichols on updated 60% plans after out meeting with the Corp. The road has shifted to the east slightly. The shift allows the whole road to be on the Corp Lease and limit impact of property to the west of section line easement. Corp has approved Geo coring to occur. Contractor is scheduled for November 28. Mike and Freese and Nichols is coordinating permitting requirements.
- Rural Water District – Worked with Kay W and Caleb Conner in finalizing the Administrative Services Agreement between the RWD and Town.
- Marina Center Expansion - Attended a meeting with Corps of Engineers, Jim Boohaker and Bob Buckner about future expansion plans for the Marina.
- TIF Revenue Note 2022 –Discussed the projected TIF Revenue Note with Chris Gander and the timing for Authorization and approval. Preliminarily looking like approximately \$1.4 Million and placed on the December Agenda.
- TIF Committee - Coordinated and participated in TIF Committee meeting. I updated the funding projections and project list. TIF Committee reviewed projects and discussed need to develop multi year project funding plan. I have worked on model for putting projects and establishing project priorities for presentation to the Committee. TIF Committee is continuing to review process for prioritizing projects