

**TOWN OF CARLTON LANDING
SPECIAL MEETING OF THE CARLTON LANDING ECONOMIC DEVELOPMENT TRUST**

Location: 10B Boulevard, Carlton Landing, Oklahoma, also known as
the "High School Classroom"

Saturday; July 21, 2018

Immediately following the Special Meeting of the Carlton Landing Board of Trustees

MINUTES

1. Call to Order

The meeting was called to order at 8:50 a.m. with Mayor Chinnici presiding.

2. Roll Call

PRESENT: A roll call reflected that Trustees Chinnici, Carrick, Chapman, Myrick, Brule, Clerk-Treasurer, Summers and Town Financial Officer, Renee Norman were present.

3. Financial Reports

Renee Norman reported the Carlton Landing Economic Development Trust Balance Sheet and the Transaction List by Vendor

4. Consent Agenda: Consideration and Action

Approval of Minutes:

06.16.18 Special Meeting of CLEDT

06.23.18 Special Meeting of CLEDT

06.30.18 Special Meeting of CLEDT

MOTION: A motion was made by Carrick and seconded by Chapman to approve the Consent Agenda as presented.

5. Administrative Reports

Marie reported she will be sending FEAs and acknowledged a collection of invoices that are approved by the TIF Committee and Board of Trustees. Grant will be gathering all FEA's.

6. Discussion, Consideration, and Action to Acknowledge the vacancies of Trustee positions # 1 and #5 of the Board of Trustees of Carlton Landing, and to further acknowledge the filling of those positions by appointment today at the Special Meeting of the Board of Trustees of Carlton Landing

Chinnici acknowledged the vacancies of Trustee positions # 1 and #5 of the Board of Trustees of Carlton Landing, and further acknowledged the filling of those positions by appointment today of Mary Myrick and Kris Brule. Chapman seconded the acknowledgement.

AYE: Chinnici, Carrick, Chapman, Brule, Myrick

NAY: None

7. Discussion, Consideration, and Action to Approve Contracts for building of Fence around the Environmentally Sensitive Area on the USACE Lease Land in Carlton Landing

- a. Approval of a contract between the Carlton Landing Economic Development Trust and Muskogee Fence Co. to build the fence around the Environmentally Sensitive Area on the USACE Lease Land in Carlton Landing according to the specs set forth by the USACE for \$11399.87

MOTION: Chinnici made a motion to approve a contract between the Carlton Landing Economic Development Trust and Muskogee Fence Co. to build the fence around the Environmentally Sensitive Area on the USACE Lease Land in Carlton Landing according to the specs set forth by the USACE for \$11399.87 It was seconded by Chapman.

AYE: Chinnici, Carrick, Chapman, Brule, Myrick
NAY: None

- b. Approval of a contract between the Carlton Landing Economic Development Trust and Traditional Craft Homes for oversight of the building of the fence around the Environmentally Sensitive Area on the USACE Lease Land in Carlton Landing for 7% of the cost of the project (\$858.05)

MOTION: A motion was made by Carrick and seconded by Chapman to approve a contract between the Carlton Landing Economic Development Trust and Traditional Craft Homes for oversight of the building of the fence around the Environmentally Sensitive Area on the USACE Lease Land in Carlton Landing for 7% of the cost of the project (\$858.05)

AYE: Chinnici, Carrick, Chapman, Brule, Myrick
NAY: None

8. Discussion, Consideration, and Action to Approve a Funding Eligibility Agreement between the Carlton Landing Economic Development Trust and Humphreys Partners 2009, L.L.C for reimbursement of monies spent to build the Academy Building "C". Total reimbursement to be \$448,058.27

MOTION: Chinnini moved and Chapman seconded to approve a Funding Eligibility Agreement between the Carlton Landing Economic Development Trust and Humphreys Partners 2009, L.L.C for reimbursement of monies spent to build the Academy Building "C". Total reimbursement to be \$448,058.27

AYE: Chinnici, Carrick, Chapman, Brule, Myrick
NAY: None

9. Discussion, Consideration, and Action to Approve A draw of \$280,000.00 from TIF funds for payment against the Academy Building C FEA between the Carlton Landing Economic Development Trust and Humphreys Partners 2009, L.L.C. for reimbursement of monies spent by the developer to build the Academy Building C

MOTION: Chinnici moved and Chapman seconded to approve a draw of \$280,000.00 from TIF funds for payment against the Academy Building C FEA between the Carlton Landing Economic Development Trust and Humphreys Partners 2009, L.L.C. for reimbursement of monies spent by the developer to build the Academy Building C

AYE: Chinnici, Carrick, Chapman, Brule, Myrick
NAY: None

10. Legal Reports, Comments, and Recommendations to the Governing Body

None

11. Opportunity for public comment. None

12. Comments and questions by Governing Body members regarding items for future consideration. None

13. New Business: Any matter not known about or which could not have been reasonably foreseen prior to the time of posting. None

14. Adjournment

There being no further business, a motion was made and seconded to adjourn the meeting at 9:05 a.m., July 21, 2018

Mayor

Attest:

Town Clerk