

**TOWN OF CARLTON LANDING
REGULAR MEETING OF THE BOARD OF TRUSTEES**

Location: 10B Boulevard, Carlton Landing, Oklahoma, also known as
"School Building 1"

Saturday, January 21, 2017, 8:00 AM

MINUTES

1. Call to Order

The meeting was called to order at 8:02 a.m. with Mayor Chinnici presiding.

2. Roll Call

PRESENT: A roll call reflected that Trustees Chinnici, McCollum, Click, Kimmel and Clerk-Treasurer, Summers were present.

IN ABSENTIA: J.J. Morris

3. Sales Tax Revenue and other Financial and Administrative Reports

Renee Norman, the town Financial Officer, provided copies of the Town of Carlton Landing Sales Tax Report, the Profit & Loss Budget vs. Actual, the Oklahoma Taxpayer Access Point for October & November, 2016. To ensure taxes are paid to Carlton Landing, Jeff Click of the Builders Guild will remind builders who receive supplies in Carlton Landing to pay their taxes to Carlton Landing.

4. Consent Agenda: Consideration and Action

a. Approval of Minutes:

Regular Meeting of the Board of Trustees December 17, 2017

b. Approval of payment of Purchase Orders

c. Approval of other Payment of Claims

MOTION: A motion was made and seconded to approve the consent agenda as written

AYE: Chinnici, McCollum, Click, Kimmel

NAY: None

5. Discussion, Consideration, and Action to approve a Resolution to re-plat the previously approved Block 18 of Plat 3 in Carlton Landing, Oklahoma, as recommended by the Planning Commission of Carlton Landing, Oklahoma

MOTION: A motion was made and seconded to approve a Resolution to re-plat the previously approved Block 18 of Plat 3 in Carlton Landing, Oklahoma, as indicated by a letter issued by the chairman of the Planning Commission, Jim Hasenbeck, approving the re-plat.

AYE: Chinnici, McCollum, Click, Kimmel

NAY: None

6. Update by Shelia Edwards on the progress toward obtaining FEMA funds to repair the "entrance" road

Sheila Edwards reported she has received an email from Michael Teague of the Emergency Management Department that the grant has been received and is still in progress. If approved, the grant will provide 80-20 funding and the state may have additional grants to assist with the 20%.

7. Discussion, Consideration, and Action regarding approval to proceed with the Grant Application to obtain funding necessary to continue building of the Trail System in Carlton Landing, Oklahoma

Sheila Edwards reported the Trails Grant is an 80-20 grant for \$240,000 with a matching amount of \$60,000, due by January 31, 2017.

The grant must be ADA (American Disabilities Act) accessible.

MOTION: A motion was made and seconded to approve submission of the 80-20 trails grant to include bikes and walking trails in the amount of \$240,000.

AYE: Chinnici, McCollum, Click, Kimmel

NAY: None

8. Discussion, Consideration, and Action regarding approval to proceed with the Grant Application to obtain funding necessary to continue building the Parks System in Carlton Landing, Oklahoma

Sheila Edwards reported the Parks Grant is a 50-50 grant. The town Green Park was identified to receive funds. The parks must be ADA (American Disabilities Act) accessible. The grant is due by January 31, 2017. For submission, Sheila needs a design and proposed budget. These will be prepared by Mike Kerney and sent to Sheila Edwards. The grant will also need a letter of intent to transfer the town Green land from the developer to the town of Carlton Landing.

MOTION: A motion was made and seconded to proceed with the 50-50 Parks Grant application.

AYE: Chinnici, McCollum, Click, Kimmel

NAY: None

9. Presentation and Discussion of Current Status regarding ownership of the land to be used for construction of the Town Green and Swim Beach

Grant Humphreys reported that his attorney is drafting an authorization to transfer land from Humphrey's Partners to the Town of Carlton Landing and that the letter will be ready for the February, 2017, town meeting

10. Discussion, Consideration, and Possible Action regarding a Letter from a Citizen of Carlton Landing requesting action regarding the rocks adjacent to the Carlton Landing Entrance and Exit Roads.

Mike Kerney reported that the rocks will be removed within the next few days and that the HOA will be responsible for payment.

MOTION: We acknowledge the letter from a citizen of Carlton Landing and will forward it to the HOA to resolve the issue.

AYE: Chinnici, McCollum, Click, Kimmel
NAY: None

11. Legal Reports, Comments, and Recommendations to the Governing Body

Kay Wall, town attorney, had no additional reports, comments or recommendations other than those provided in the above issues. She also brought a copy of the town of Eufaula's Hotel and Motel Tax provisions.

12. Opportunity for public comment. *None*

13. Comments and questions by Governing Body members regarding items for future consideration.
None

14. New Business: Any matter not known about or which could not have been reasonably foreseen prior to the time of posting. *None*

15. Adjournment

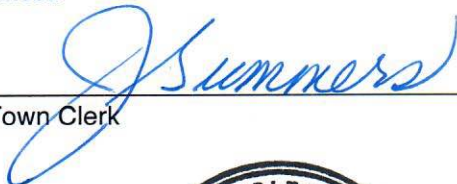
There being no further business, a motion was made and seconded to adjourn the meeting at 8:41 a.m., January 21, 2017



Mayor

FILED

Attest:



Town Clerk

FEB 23 2017
Signed 
Clerk, Town of Carlton Landing

